Total Resume Score (40 points possible): \_\_\_\_\_\_ Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Modify resume categories as necessary. Increase space for notes as desired for evaluation of candidates.

Below are sections outlined in the resume section of policy and is a guideline for evaluating the resume. The Firearms Training Unit has several roles, so consideration should be given to individuals who have backgrounds that would be beneficial to the unit in these areas.

**Assignment History / Previous Work History**

**5 points possible ……………………………………..………………… Score: \_\_\_\_\_\_\_\_\_\_\_**

Assignment history (including prior jobs) or responsibilities, which may assist them in performing the duties of a firearms instructor.

\_\_ Police-related prior teaching experience

\_\_ Non-police prior teaching experience

\_\_ Other Rifle-related Specialty Positions

Notes:

**Qualifications**

**10 points possible ………………………..……………………..……… Score: \_\_\_\_\_\_\_\_\_\_\_**

This includes certifications that will assist them in being a firearms instructor, such as firearms / rifle instructor and other certifications necessary for this position.

\_\_ POST GI / Firearms / Rifle Instructor

\_\_ Pistol Armorer

\_\_ Rifle Armorer

\_\_ Other Instructor Certs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_ Other Armorer Certs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes:

**Education / Professional Development**

**10 points possible …………………………………………………………Score: \_\_\_\_\_\_\_\_\_\_\_**

This may include college education, non-firearms instructor certifications applicable in/outside of the Department, outside firearms training, specific inside Department firearms training, etc. that will assist them with their duties while assigned to the Firearms Training Unit.

\_\_ AA Degree \_\_ BA Degree \_\_ Master’s Degree

\_\_ Other Instructor Certs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_ Shooting Schools: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_ Other Non-Shooting Related Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes:

**Miscellaneous information**

**10 points possible …………………………………………………………Score: \_\_\_\_\_\_\_\_\_\_\_**

Information they have included that will assist them in performing the duties of a Department firearms instructor.

\_\_ Worked as adjunct instructor

\_\_ Worked indoor range / recruit training

\_\_ Expert Shooter

\_\_ Expert Rifle

\_\_ Misc. Skills: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes:

**Professional Memberships**

**5 points possible …………………………………………………………..Score: \_\_\_\_\_\_\_\_\_\_\_**

This could include professional memberships in the field of firearms and/or training related to the duties of the Rifle Training Detail, may include subscriptions.

\_\_ NRA \_\_ NLEFIA \_\_ IALEFI \_\_ ILEETA \_\_ NTOA

Notes: