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| Job Title: | Range Safety Officer | Reports to: | Rangemaster |
| Grade: |  | Classification: |  |
| Reviewed and approved by: |  | Date: |  |
| HR review and approval: |  | Date: |  |

Job Summary:

The Range Safety Officer (RSO) is a part-time adjunct, shared reporting officer position related to the training of sworn officers in the use of firearms. This job is conducted in addition to the duties of a sworn officer. The RSO assists the Rangemaster in ensuring the firearms program is conducted safely and consistent with Agency policy.

Essential duties and responsibilities:

* Ensure all weapons handling, manipulations, and firing is done in a safe manner consistent with the firearms training program.
* Ensure that safety protocols for firearms training are adhered to by all officers’ present and that the training environment is reasonably safe for employees within the constraints of training personnel for deadly force encounters under live-fire conditions including but not limited to:
	+ Federal and state OSHA compliance for exposure to airborne lead, hearing conservation, and vision protection.
	+ Medical emergency procedure and regular review and coordination with EMS.
* Immediately stop training on the range if any unsafe weapons handling is detected.
* Authorized to make physical contact with any employee if necessary to prevent a potential injury.
* Provide First Aid as necessary for any injuries on the range and aids injured persons in receiving appropriate medical treatment of any injuries sustained during training.
* With assistance from Firearms Instructors, document any serious safety infractions on the range during training as well as any training related injuries.
* Document attendance of officers at training, individual officer qualification with various firearms, deficiencies in training or qualification, injury to anyone during training, damage to equipment or property during training, issuance of equipment, or other items as assigned.
* Maintain current proficiency with all Department issued firearms systems including appropriate support equipment such as magazines, ammunition, and routine preventative maintenances of said systems.

Limitations of duties and responsibilities

* The RSO is specifically not authorized to instruct or give constructive feedback to shooters. The RSOs function is maintaining safety within the training environment.

Non-essential duties and responsibilities:

* May assist the Rangemaster with administrative tasks as appropriate and assigned.

Required education and experience:

* RSOs are selected from sworn, armed personnel of the XYZ Police Department.
* Candidates for position must be off probationary employee status and have a minimum of 1 years of field law enforcement experience.

Required Certifications in additionto all certifications required for XYZ [police officer] [supervisor]:

* Current certification in CPR and First Aid.
* Must complete Range Safety Officer orientation course before assuming range duties.

Physical Requirements of the Job (% of time standing, % of time sitting, lifting, walking, etc.):

* Sitting: 25 %
* Standing, walking 75%
* Giving instructions and range commands with or without a loudspeaker system 50%
* Lifting to shoulder height weights up to 50 pounds 10%
* Use of a computer workstation while sitting 25%

Environmental Condition:

* Wet or humid conditions 33%
* Work near moving mechanical parts 30%
* Fumes or airborne particles 60%
* Toxic or caustic chemicals 10%
* Outdoor weather conditions 60%
* Work in near total darkness 30%
* Exposure to moderate noise environment 30%
* Exposure to loud noise environment 40%
* Exposure to extremely loud noise environment 30%
* Exposure to defensive/offensive weapons 100%