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| Job Title: | Rangemaster | Reports to: | Training Lieutenant |
| Grade: |  | Classification: |  |
| Reviewed and approved by: |  | Date: |  |
| HR review and approval: |  | Date: |  |

Job Summary:

The Rangemaster has overall responsibility for the firearms training program for XYZ Police Department and operation of the XYZ Police range facility. This includes ensuring that the firearms training program meets or exceeds all applicable state, federal, and local standards and that the police range and operations conducted thereon are compliant with applicable regulations.

Essential duties and responsibilities:

* Remain current on local, state and federal use of lethal force issues, court decisions, and pending legislation / court cases to ensure that all firearms training meets or exceeds requirements described by applicable local, state and federal case law, department use of force policy, and current best practices in the public policing profession.
* Coordinate on a routine basis with Agency management, XYZ legal counsel, other department instructors (examples: defensive tactics, EVOC) to ensure consistency and continuity of training across disciplines.
* Select and supervise personnel from other sworn, armed operating divisions of XYZ Police Department who report directly to the Rangemaster while firearms training and qualification are being conducted at the range facility.
* Immediately stop training on the range if any unsafe weapons handling is detected.
* Authorized to make physical contact with any employee if necessary to prevent a potential injury.
* With assistance from Firearms Instructors and Range Safety Officers, document any serious safety infractions on the range during training as well as any training related injuries.
* Recording the following: all firearms owned by the Department, all issued firearms and related equipment (magazines, ammunition, holsters, duty belts, etc.), all training and duty ammunition purchasing and issuance.
* Ensure officers are trained in all aspects of the use of Agency authorized firearms.
* Ensure officers are trained in the tactics used for deployment of firearms and the safe resolution of situations with varying levels of conflict and risk to the officers or others.
* Ensure proper evaluation of officers’ skills in the use of various firearms including but not limited to: safe handling, marksmanship, presentation from a sling or holster, weapon manipulation, tactics, threat identification, decision making, communication, tactical skills, de-escalation, weapon transitions and transitional thought process.
* Acts as a resource for the agency in matters concerning firearms, range operations, and use of deadly physical force.
* Ensures that training material provided to officers is consistent with state and Federal law as well as Agency policy and procedure.
* Ensures remedial training is provided in accordance with Agency policy when deficiencies are identified in officer performance related to firearms training.
* Ensures following items are documented: attendance of officers at training, individual officer qualification with various firearms, deficiencies in training or qualification, injury to anyone during training, damage to equipment or property during training, issuance of equipment, or other items as assigned.
* Responsible for staffing, upkeep, and scheduling of the XYZ Police Department Range Facility located at 123 Range Road.
* Responsible for the safety of all firearms training conducted at the facility, including, but not limited to:
* Federal and State OSHA compliance for exposure to airborne lead, hearing conservation, vision protection;
* Medical Emergency procedure and regular review and coordination with EMS;
* Managing a part time staff of Firearms Instructors and Range Safety Officers;

Non-essential duties and responsibilities:

* Attend quarterly state POST instructor meetings.

Required education and experience:

* Minimum 3-years as a certified firearms instructor is preferred.

Required Certifications in additionto all certifications required for XYZ [police officer] [supervisor]:

* Current certification in CPR and First Aid.
* POST approved basic firearms instructor certification.
* POST approved rifle instructor certification.
* Must complete the NLEFIA Rangemaster Development course within 2 years of appointment to position.

Physical Requirements of the Job (% of time standing, % of time sitting, lifting, walking, etc.):

* Sitting: 50 %
* Standing, walking 50%
* Giving instructions and range commands with or without a loudspeaker system 50%
* Lifting to shoulder height weights up to 50 pounds 10%
* Assuming conventional and unconventional shooting positions (prone, sitting, kneeling, standing) as part of routine instructional demonstrations 10%
* Use of a computer workstation while sitting 50%

Environmental Condition:

* Wet or humid conditions 33%
* Work near moving mechanical parts 20%
* Fumes or airborne particles 50%
* Toxic or caustic chemicals 10%
* Outdoor weather conditions 50%
* Work in near total darkness 10%
* Exposure to moderate noise environment 33%
* Exposure to loud noise environment 33%
* Exposure to extremely loud noise environment 33%
* Exposure to defensive/offensive weapons 100%